



INFORMATION PACK



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1. THE NEED FOR REGISTRATION

The use of mediation is on the increase in the UK. With the Gibbons Review, and the impending requirement that mediation be used more widely in the workplace, more and more individuals and organisations are looking to offer workplace mediation. The Civil Procedures Rules, the Court of Appeal and the Small Claims process also urge people to use commercial mediation as an alternative to going to court. With this increase comes a greater necessity than ever for mediators and mediation services to prove that they are practising professionally, ethically and safely.

Many professions require that practitioners are registered with a single professional body. Since 1999, UK Mediation has required its own panel of mediators to sign up to the UK Mediation Code of Practice, in order to prove that they meet a stringent quality standard, and are subject to a recognised complaints procedure should anything go wrong.

We have now set up the UK Register of Mediators, which is an independent, non-profit making organisation with a Standards Board made up of mediation professionals. This will allow those outside of our panel, freelance mediators, and in-house mediation services alike, to apply for 'Registered Mediator' status.

The UK Register of Mediators Standards Board will scrutinise and maintain independence from UK Mediation Ltd and any other mediation provider, and accounts will be published annually which will be available for inspection by members.



Prospective employers, organisations seeking external mediators, insurers, Trades Unions, solicitors and courts will be able to see that Registered Mediators have met an externally validated set of standards and can prove that they are competent, safe mediators.



2. WHAT DOES REGISTRATION MEAN?

Freelance mediators and independent practitioners are often asked to provide evidence of their quality standards, code of practice and complaints procedures. Achieving Registered Mediator status with the UK Register of Mediators means that you can give your potential customers an assurance that you meet the standards laid down by a body of professionals made up of independent, experienced mediators.

Being able to call yourself a Registered Mediator means that:

- You can show your potential market that you adhere to a published code of practice and are bound by a complaints procedure. Our codes of practice and complaints procedure are currently being scrutinised by the independent UK Register of Mediators Standards Board.
- You have achieved a 40 hour nationally accredited qualification which has been subject to externally-monitored quality standards.
- You have been assessed on the basis of your practical work, mediating actual disputes, and have proven that you meet an externally-defined practice standard.
- You are undertaking continual professional development.
- Your practice is subject to case supervision, ensuring that you are working safely and within the bounds of your competence.



3. BENEFITS OF REGISTRATION

As well as being part of the UK's foremost mediation community, you will also gain benefits such as:

- Reduced subscription for professional indemnity insurance from the UK's leading insurer of mediators.
- A detailed entry on our website showing your contact details, the types of mediation you offer, areas of expertise, etc.
- Access to the members' area of our website.
- Use of the title 'UKRM-Registered Mediator'. Depending on your area of work, and the cases that you get assessed on, you will be registered as a UKRM-Registered Commercial Mediator, a UKRM-Registered Workplace Mediator, a UKRM-Registered Neighbourhood & Community Mediator, or a UKRM-Registered Family Group Conferencing Mediator.
- Use of the UK Register of Mediators' logo.
- Regular newsletters.
- Professional support and opportunities to network with other mediators.
- Discounted rates on advanced training and CPD events.



4. HOW TO GAIN REGISTRATION

Associate Membership

Associate Membership has been created to meet the needs of people who have undertaken recognised mediation training, but who have not yet gained substantial experience working as mediators.

There are 5 essential elements to becoming an Associate Member of the UKRM:

- 1) You have to achieve an accredited mediator qualification, such as the Mediation Practitioner's Certificate or very close equivalent, delivered by a recognised, accredited training organisation. Comparable qualifications should include at least 40 hours of accredited training and a formal assessment by a qualified mediator. Evidence of your training and copies of qualification certificates will be required.
- 2) You have to be working towards the completion of 5 mediation cases, applying the skills you have learnt during your training, and with the intention of having these assessed against externally moderated criteria. UK Mediation's Unit II (or 'Professional Practice in Mediation') is one example of such an assessment process, and is carried out at a mini-supervision/assessment session with an assessor from the UK Register of Mediators.



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- 3) You have to agree to abide by the Code of Practice and Complaints Procedure laid down by the UK Register of Mediators.
 - 4) You have to provide proof of your Continuing Professional Development (CPD). This should include at least 12 hours of CPD each year, which may include attending training courses and seminars, writing articles, mentoring and supervising other mediators, presenting papers, and contributing to the professional mediation community.
 - 5) Provide proof of adequate levels of professional indemnity insurance, up to the value of £1,000,000



Full Registration

Full registration is available to those who meet the criteria for Associate Membership, AND who have gained substantial practical experience working as mediators.

Along with the 5 essential elements to becoming an Associate Member of the UKRM, to apply to become a UKRM-Registered Mediator applicants will need to have also:

- 1) Completed 5 mediation cases, applying the skills you have learnt during your training, and have these assessed against externally moderated criteria. UK Mediation's Unit II (or 'Professional Practice in Mediation') is one example of such an assessment process, and is carried out at a mini-supervision/assessment session with an assessor from the UK Register of Mediators.



Membership and Registration for In-house Mediation Services

Many organisations have set up their own in-house mediation service, with some of their mediators working towards registration with the UKRM. In order to recognise the quality, integrity and accountability of those services, an additional category has been created.

If you wish your service to be associated to the UKRM, at least 50% of your mediators must meet the criteria for individual Associate Membership. In this case you can use the term "*UKRM-Associated Mediation Service*".

If you wish your service to be registered with the UKRM at least 50% of your mediators must meet the criteria for individual Full Registration. In this case you can use the term "*UKRM-Registered Mediation Service*".

Please contact us for further details on associating or registering your service with the UKRM.



5. COST OF REGISTRATION

Initial Application Fee:	
Individual Associate Membership/Full Registration	£50.00 + VAT
In-house Mediation Services Membership/Registration	£250.00 + VAT
If your application is successful, initial year's subscription:	
Individual Associate Membership/Full Registration	£45.00 + VAT
In-house Mediation Services Membership/Registration	£225.00 + VAT
Annual membership from Year 2 onwards:	
Individual Associate Membership/Full Registration	£45.00 + VAT
In-house Mediation Services Membership/Registration	£225.00 + VAT

Re-registration takes place every three years and a re-registration fee of £50.00 + VAT is payable.



6. CONTACT US

If you wish to contact us, our details are:

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